

INSTRUCTOR'S INFORMATION

First Name	MI	Last Name
Home Address		
City	State	Zip/Postal Code
Email Address	Phone#	
TIN# (First nine numbers of Driver's License)		

CERTIFICATION INFORMATION

Current Certificate Level	Certification Expiration
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CLASS VERIFICATION

Successful completion of an Intermediate or Advanced Course verifiable through the TQDBS or with a current valid and verifiable wallet-sized card. There are two options for maintaining a valid certification.

Option 1: *Intermediate and Advanced Levels:* Instructors who teach a minimum of four classes over a two-year period will be exempt from taking the refresher course. Instructors that meet this criteria must submit a completed Instructor Recertification Form to the MOT Administrator prior to expiration of their certification. (TTCT Handbook January 2016)

Recertification, using Option 1, is based on the instructor's current MOT Certificate level. Classes taught in the last two-year period must be of the same level.

Option 2: Instructor may take the refresher course and pass the test prior to the expiration. Testing must be done through an approved provider. (This option is available to all instructors, but must be used specifically if instructor holds an AMOT/AMOTR certification and has only taught IMOT/IMOTR in the two-year period).

PROVIDER NAME	CLASS LEVEL	CLASS DATE

Instructor Signature/Date: _____